Horticulture Crew Member (Part-Time)

POSITION SUMMARY:
Green thumbs wanted! The Horticulture Crew Member is a hands-on position working in the Museum’s gardens caring for our living collection of plants. Weed, water, plant/transplant, rake, clear, and generally tend to a variety of garden projects. The Museum’s 30+ acres of public space consist of formal garden spaces, pathways, wooded trails and open fields as well as areas for outdoor functions, so you will be a member of a very busy team. Ideal candidate will be an excellent team player with a fondness for working outside on a variety of projects requiring a high level of physical abilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
- Use tools, such as shovels, rakes, pruning saws, saws, hedge or brush trimmers, electric clippers, sod cutters, or pruning saws.
- Water lawns, trees, or plants, using portable sprinkler systems, hoses, or watering cans.
- Prune or trim shrubs, hedges, etc.
- Assist in carrying our IPM strategies including the spraying of homemade natural remedies.
- Care for established lawns by mulching, aerating, weeding, grubbing, removing thatch, or trimming or edging around flower beds, walks, or walls.
- Follow planned landscaping designs to determine where to lay sod, sow grass, or plant flowers or foliage. Trim or pick flowers and clean flower beds.
- Attach wires from planted trees to support stakes.
- Plant seeds, bulbs, foliage, flowering plants, grass, ground covers, trees, or shrubs and apply mulch for protection, using gardening tools.
- Mow or edge lawns, using power mowers or edgers.
- Rake, mulch, and compost leaves.
- Decorate gardens with stones or plants.
- Use irrigation methods to adjust the amount of water consumption and to prevent waste.
- Assist with maintaining tools, equipment, greenhouse, fences, or benches.
- Assist with the maintenance and/or installation of rock gardens, water features, retaining walls, fences, planters, irrigation systems, etc..
- Care for natural turf fields, making sure the underlying soil has the required composition to allow proper drainage and to support the grasses used on the fields.
- Haul or spread topsoil or spread straw over seeded soil to hold soil in place.
- When in public spaces respond to any questions our guests ask.
- Other duties as assigned.

This outline description focuses on the primary duties of the position. It is not designed nor intended to include all duties and responsibilities inherent in satisfactory performance of the position. Management reserves the right to revise this job description from time to time as needed.

REQUIRED SKILLS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
• Strong gardening skills.
• Able to work outdoors in all weather conditions.
• Excellent interpersonal skills. Ability to communicate skillfully with a wide range of people from different cultural and social backgrounds and diverse learning styles
• A positive can-do attitude and a good sense of humor will be an asset in this position.
• Reliability, dependability and punctuality
• Demonstrated ability to make decisions that put safety first
• Ability to communicate clearly with guests and coworkers
• Ability to work independently, without direct supervision as well as part of a team

EDUCATION AND EXPERIENCE:
• Gardening experience.
• A high school diploma or equivalent.
• Experience with working with the public.

PHYSICAL REQUIREMENTS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. This position requires primarily outdoor work. Duties include work sitting, standing, walking, bent over or kneeling; crouching; reaching; some lifting and moving of objects; standing for extended periods. Lifting or moving objects weighing up to 50 pounds. This position requires continual movement and physical demands.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The workplace is not climate controlled. This position requires outdoor work in a variety of conditions. Work may be performed in dusty and smoky environments; in poorly lit areas; in weather that can be cold, rainy, hot and humid. The noise level in the workplace varies from quiet to loud. Must be comfortable occasionally working in naturalized areas where poison ivy and stinging insects may be present.

ADDITIONAL REQUIREMENTS:
The Museum is open 7 days a week April through the end of November. You must be available to work a weekend day and some holidays. Flexibility in work hours and days off is required. Depending on the season, this position may include working some evening hours and additional days if needed.