The Environmental Services Associates at Plimoth Patuxet Museums (PPM) are responsible for maintaining an assigned group of classrooms, restrooms, offices and related function areas and buildings in a clean and orderly manner to ensure a safe and clean work environment for our guests and staff.

**RESPONSIBILITIES**

- Sweep, Scrub, Mop, Strip and wax floors. Vacuum and shampoo carpet.
- Sanitize all areas of the campus according to PPM procedure and protocol.
- Clean and dust woodwork, desks, cabinets and tables.
- Wash Windows and walls.
- Empty and clean waste receptacles and recycle bins.
- Clean restrooms.
- Stock supplies.
- Set-up furniture and equipment, for special events and meetings.
- Perform minor repairs to buildings, fixtures and equipment.
- Report sanitary and safety hazards.
- Clean outdoor stairs, patios, and walkways.
- Learn and apply new cleaning methods to help perform cleaning duties in an efficient, organized and timely manner.
- Ability to learn CPR and First aid.
- Provide a friendly and welcoming presence for all guests and coworkers throughout the Museum.
- Will support the Museum's mission, vision, core values and customer service philosophy.
- Ability to work various day and evening rotating shifts, including weekends and holidays a must.

**QUALIFICATIONS**

- Sufficient training and 3 years of maintenance and cleaning experience.
- Ability to properly use cleaning supplies and equipment in accordance with PPM standards.
- Ability to perform repairs on equipment, tools, and facilities.
- Ability to maintain tools and equipment as assigned in accordance with PPM standards.
- Understand and follow oral and written directions.
- Establish and maintain effective working relationships with others.
- Valid Driver’s License.

**PHYSICAL DEMANDS**

While performing the duties of this job the employee is required to sit or stand, crouch or kneel and operate cleaning equipment. Ability to work with changing indoor and outdoor environments. Lifting, carrying and placement of various types of furniture used by PPM. Ability to lift 50 lbs. Be able to transport carts with bulk furniture up to 100+ lbs.